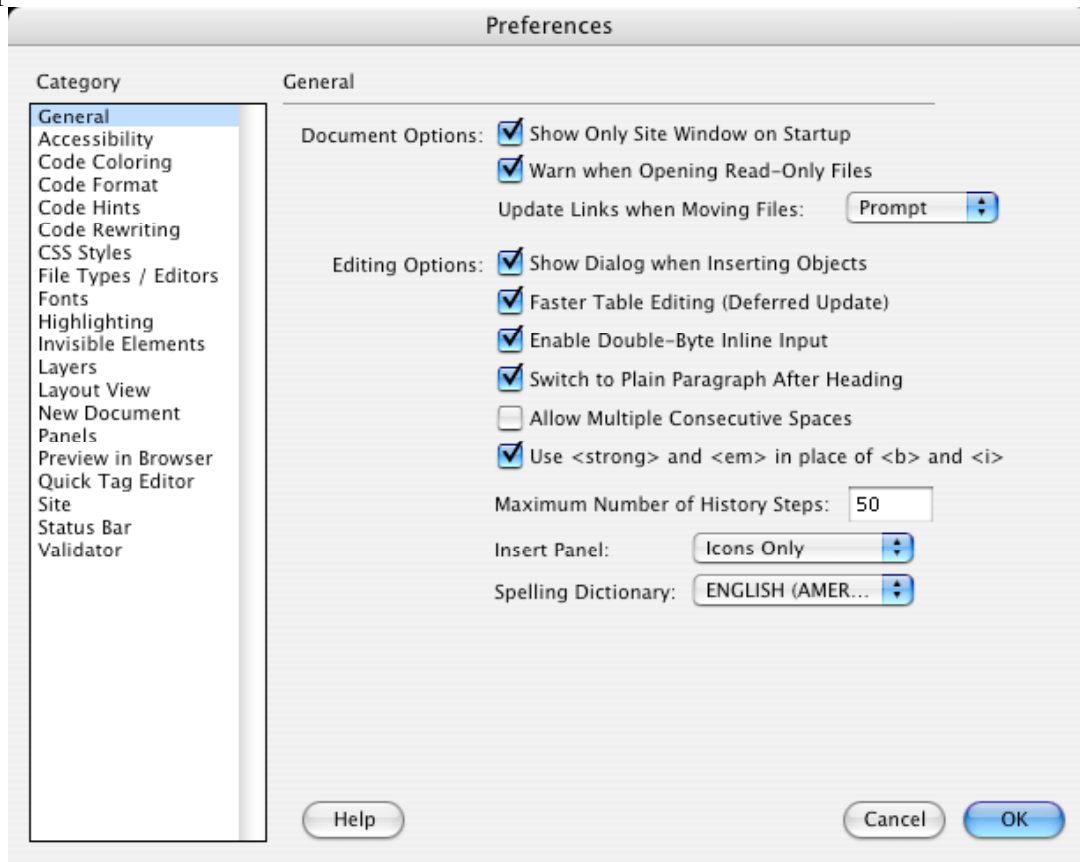


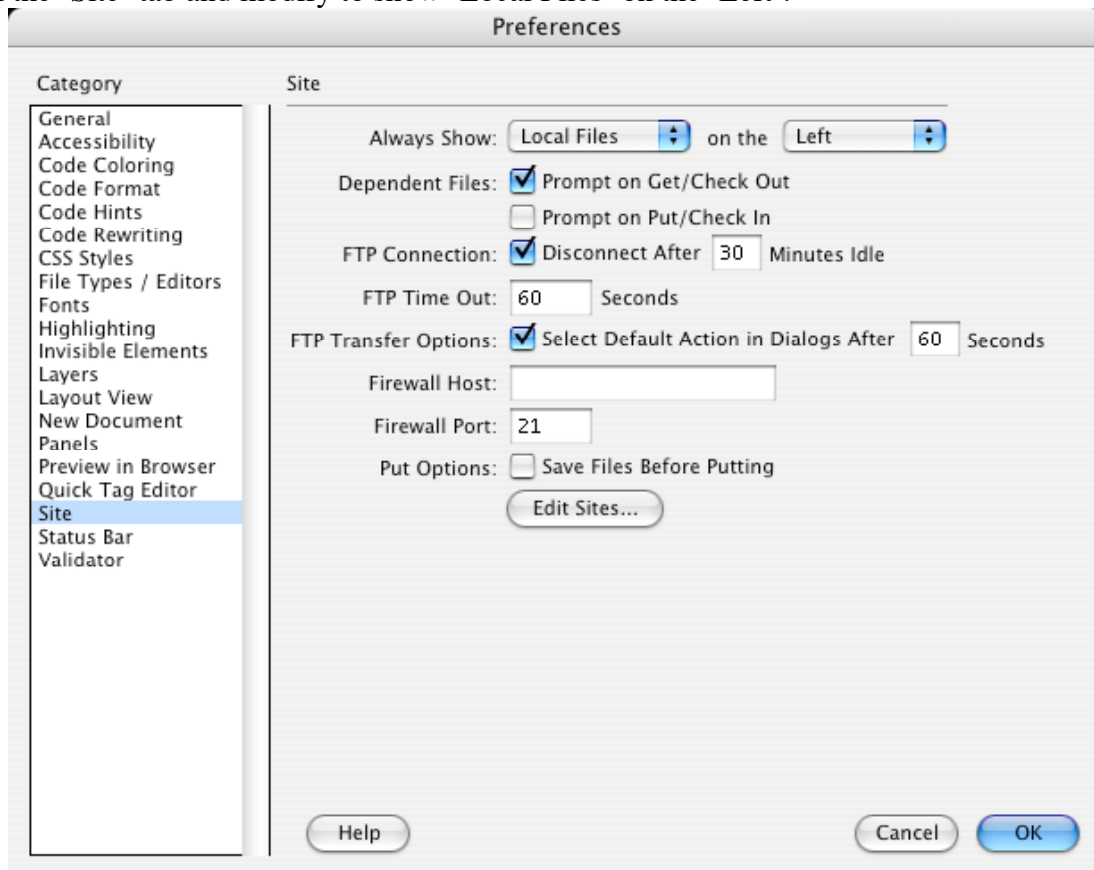
Dreamweaver Notes

Before we begin to publish our web site, we will first configure a few of Dreamweaver's Preferences and then configure or define our site.

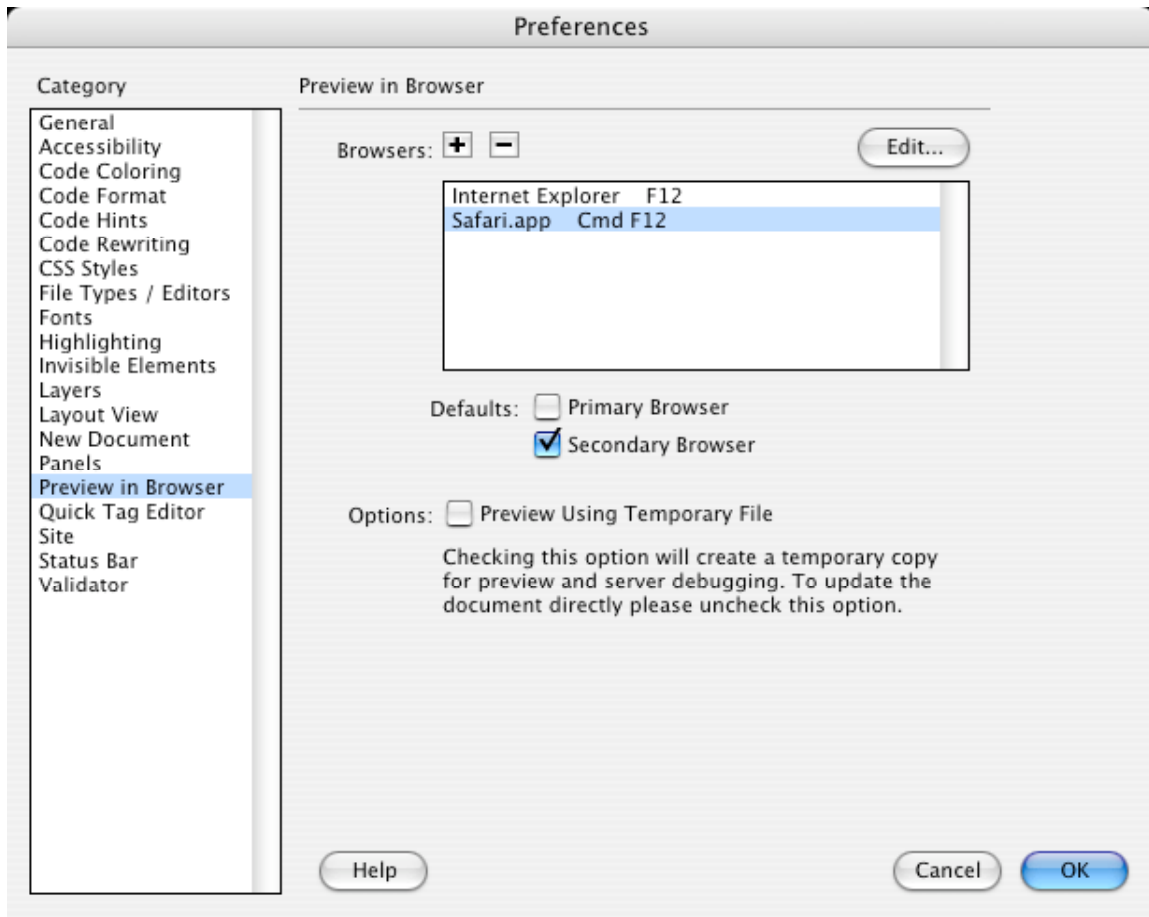
- From the Dreamweaver menu, select 'Preferences'. From the General tab, click 'Show Only Site Window at Startup'.



- Click on the 'Site' tab and modify to show 'Local Files' on the 'Left'.

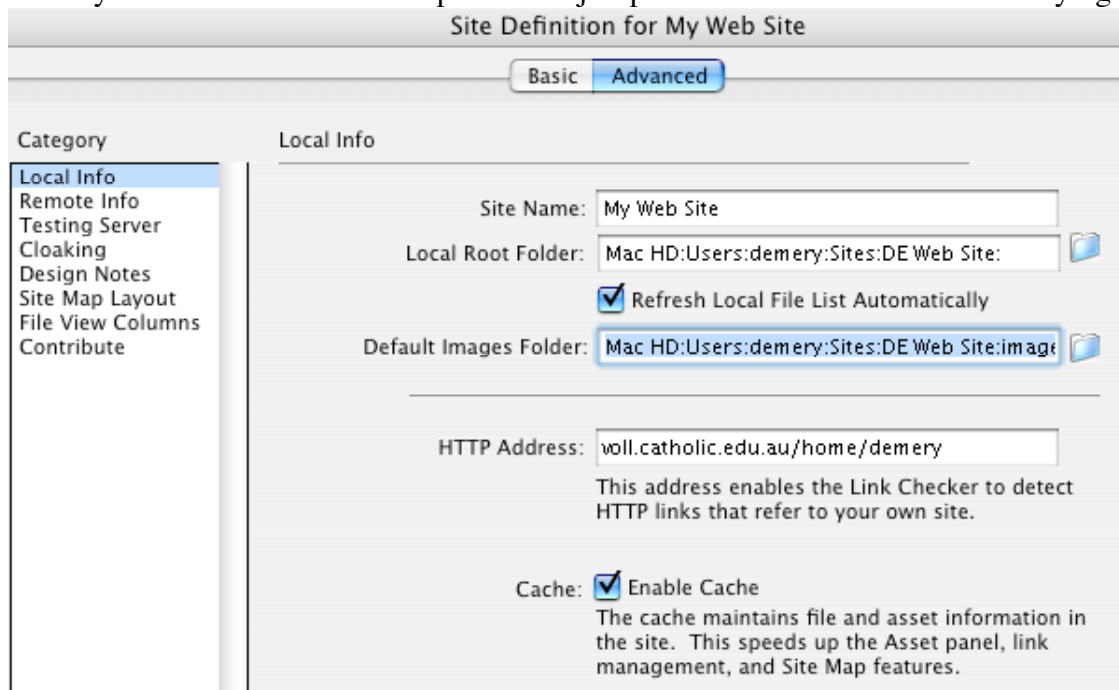


- From the 'Preview in Browser' tab, You might want to add Safari (by clicking the + button and browsing to Safari in the Applications folder). Pages you create can be previewed in the browsers that you have listed. Note the F12 key is used as the Internet Explorer default, and Safari will automatically be allocated the Command (Apple) F12 key. Laptop users will also need to hold their 'Function' key to invoke the F12 key. I have also disabled the 'Preview Using Temporary File' option so that you will always see the file that you have modified.

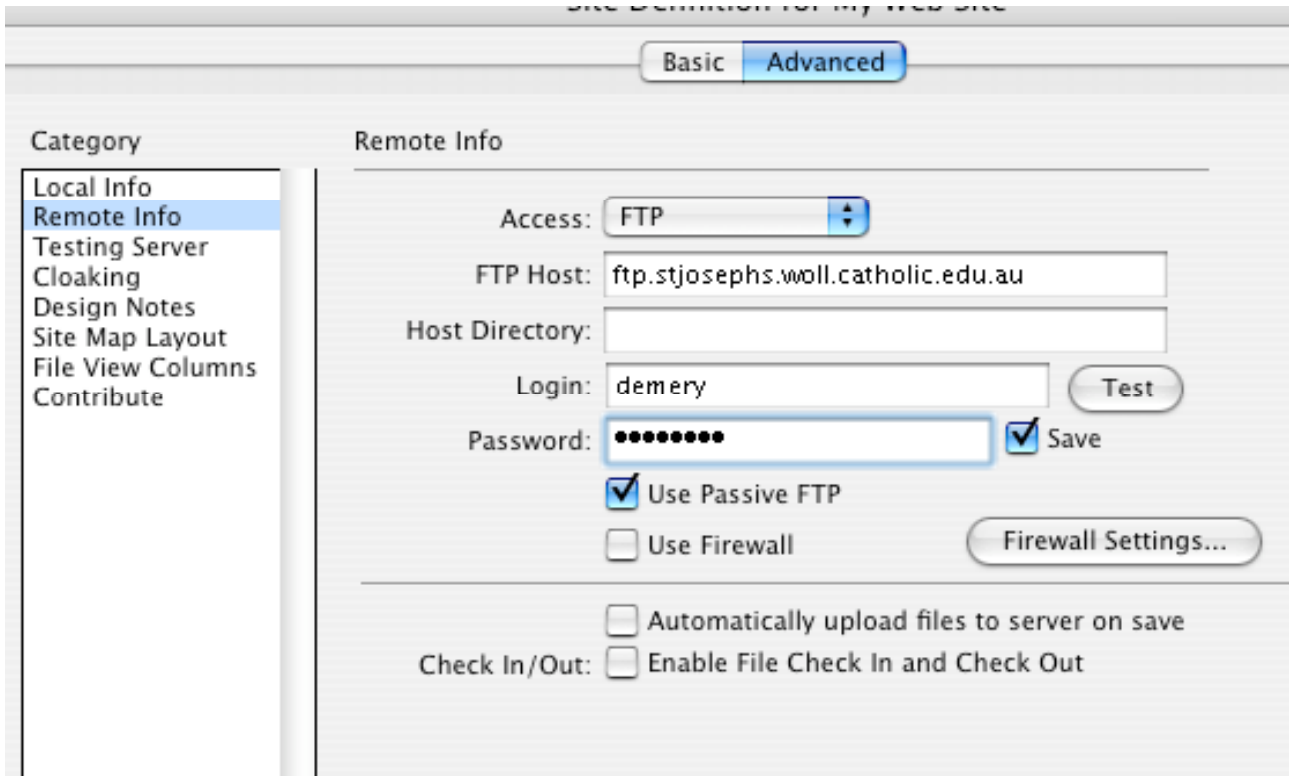


Defining Your Site

- Select 'New Site' from the Site menu, and click on the Advanced Tab. For Local info, Name your Site, click the folder and navigate to your Web folder, I would have stored it in my 'Sites' folder. You can enter your web site address: <http://www.stjosephs.woll.catholic.edu.au/home/mylogin>



- Click the 'Remote Info' tab. Change the Access to 'FTP'. Your FTP Host is: ftp.stjosephs.woll.catholic.edu.au
You do not specify a Host Directory, enter your CASTnet login name and password, and Tick 'Use Passive FTP'.



That's it — your site is setup. Click OK.

Important Palettes to display

- First, you should see your site files with your site folder on the left and no remote site on the right. To connect to the remote site (MyInternet) you click in this icon.

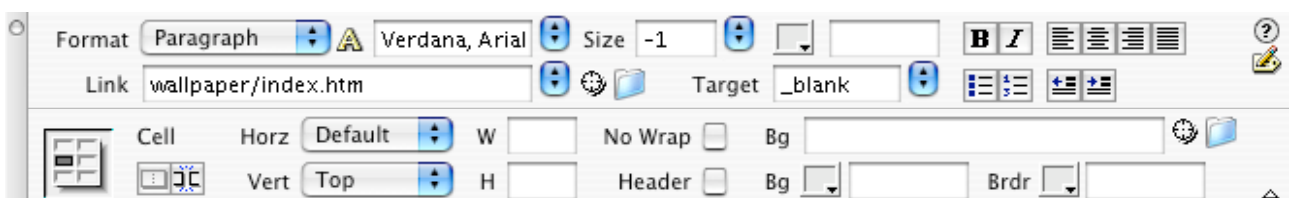
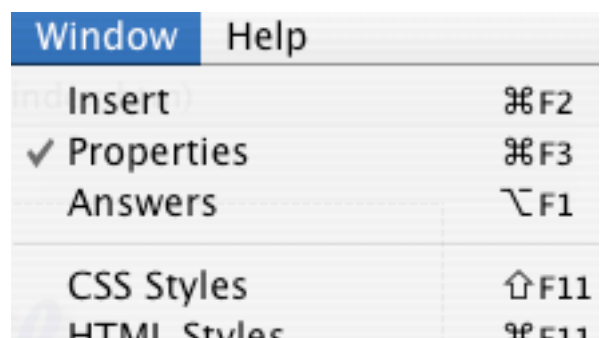


You won't see anything there yet!

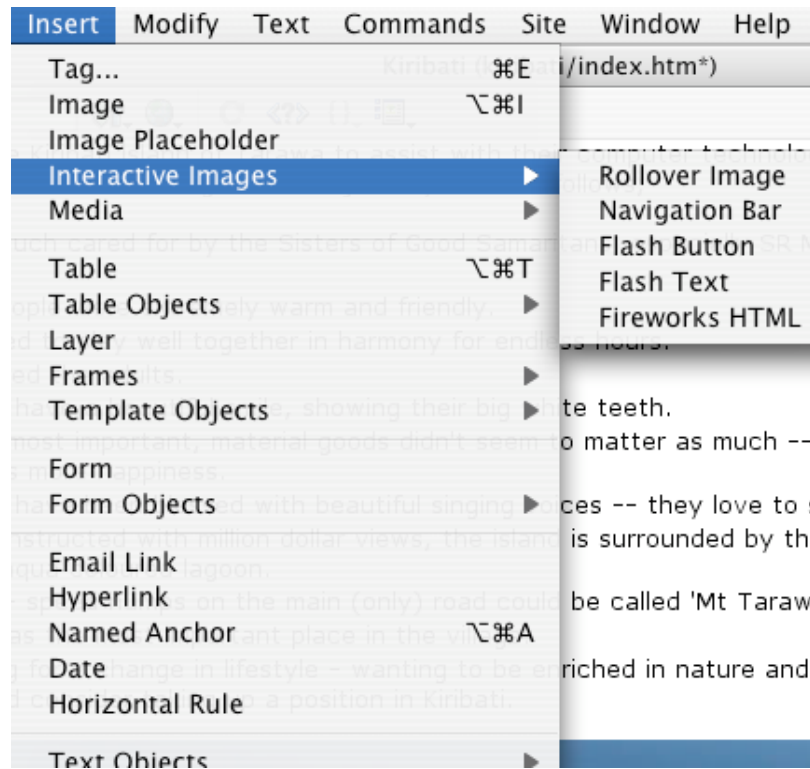
- From the Window menu, the 'Properties' option needs to be ticked so that you can see your Properties palette.

The Properties palette varies with its appearance, depending on the item that you have selected.

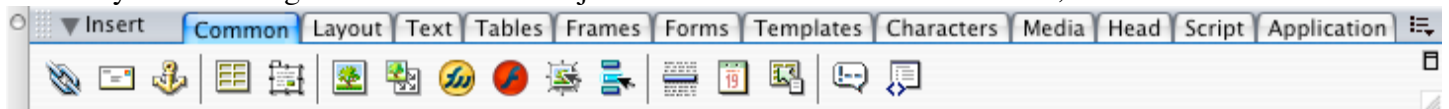
In the Properties palette picture below, some text is selected which has a link to another web page called index.htm, stored in a 'wallpaper' folder. It will open in a new 'Blank' window.



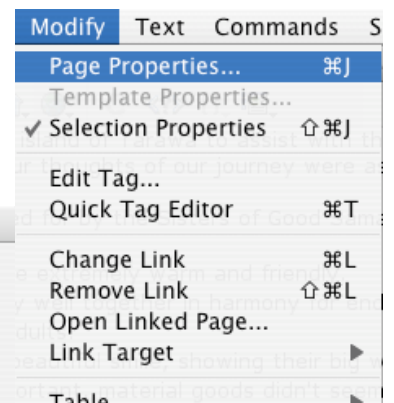
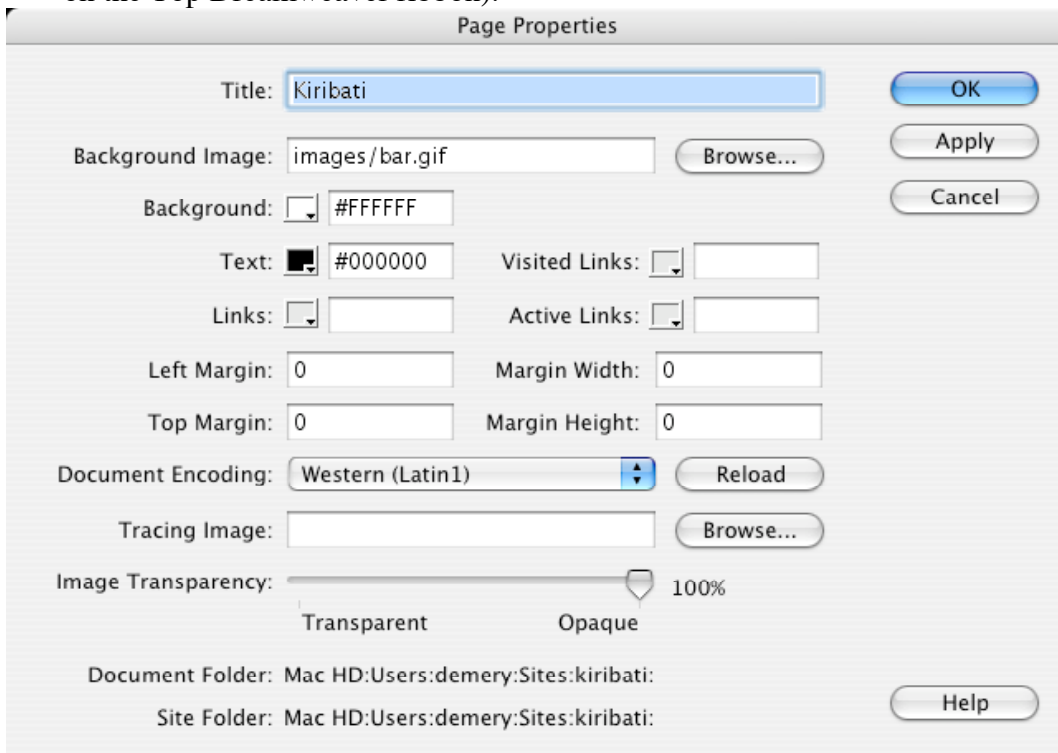
- The Insert menu has many important, commonly used features that are integral in publishing web pages, such as inserting graphics, tables, horizontal lines, etc.



- Alternatively, you could use the 'Insert' palette to add these objects that are available on the Insert menu. They too are categories into different object buttons. From the Window menu, tick 'Insert'.

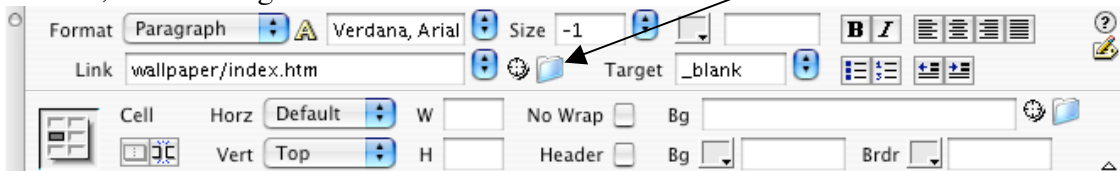
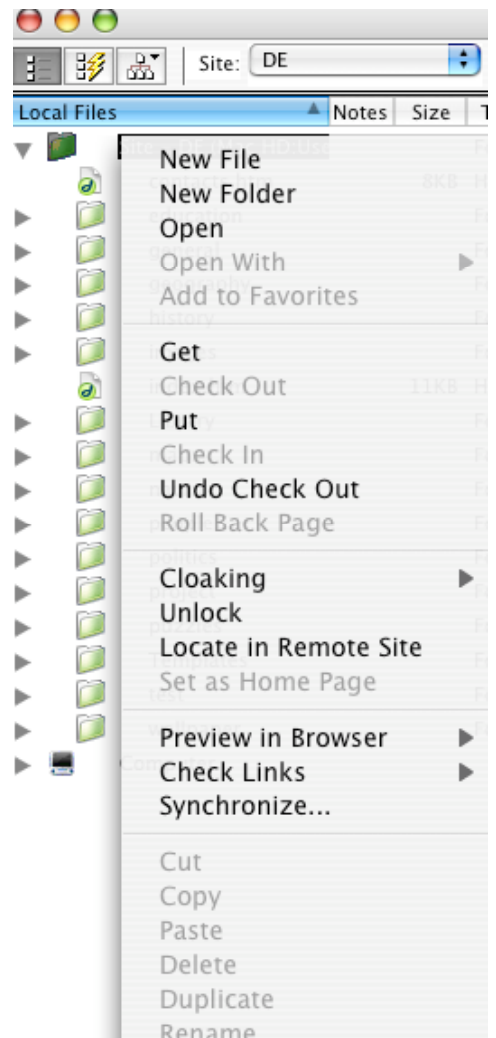


- The 'Page Properties...' menu is also important. Found from the Modify menu, Page Properties lets you change your background colour to another colour or even a picture. You can also change the Page margins, and page title (which is also seen on the Top Dreamweaver ribbon).



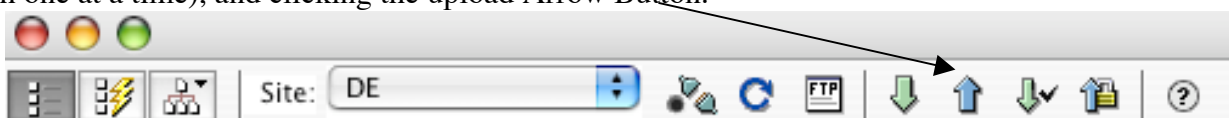
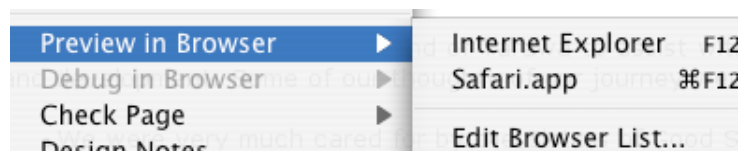
Creating a Web Page

- A good way to create pages in your site is; From the Site file screen either Right-mouse-click or Control-click on your Site folder, and choose 'New File' from the contextual menu. [You could choose 'New...' from the File Menu and choose 'HTML' from the 'Basic Page' tab.
- Using this technique, you can create more files and folders in the specific location that you first click on.
- You can also easily duplicate, copy, Delete and rename files using the same technique.
- Create your first page and name it; index.htm (or index.html — CASTnet does prefer index.html).
- Double-click the file to open it and you will get a blank page.
- Add a page Title in the space on the top ribbon.
- Type your heading, and details using similar concepts to your word processor. However you CANNOT use the space bar together more than once — to position objects on a screen, you need to use tables.
- Add pictures by selecting 'Image' from the 'Insert' menu.
- After adding your relevant content to the page, save and close the page.
- Create a new page and add content to it. When naming pages DO NOT use any spaces or 'strange' characters. For example, 'Our History' page could be called 'our_history.htm'. Save and close.
- Open the first index page highlight (select) the relevant text (or picture) to link it to the second page. On the Properties Palette add the link to the second page by clicking on this link folder, navigating to the appropriate file, and clicking OK.



Uploading Your Files

- Preview your work by selecting a page and pressing the F12 key (or apple-F12 or add Fn key for laptop). You can also select the browser to preview in from the file menu, by choosing 'Preview in Browser'.
- Upload your files by clicking on those that need to be uploaded (shift-click adds lists, Apple-click adds each one at a time), and clicking the upload Arrow Button.



The Download arrow brings files from the CASTnet internet site to your computer's site folder.

- As you build your site and alter your pages, the school's proxy server will cache the contents of the files that you view. You won't see your altered pages unless you clear the Proxy server cache — by holding the 'option' key (shift key for Windows) while clicking 'Refresh' in Internet Explorer.